

 Changshu Works	Job Description 岗位说明书	Security Level GI
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职位 Job Title:	Process Engineer	部门 Department:	Operations
汇报对象 Report To:	Process Manager	薪资等级 Salary Grade:	
日期 Date:			

职位设置目的

Purpose of Position:

- To provide engineering solutions for day-to-day production issues to ensure processes are statistically capable of manufacturing a high quality product, as well, generate projects to improve overall performance in the plant.

首要职责

Principal Accountabilities:

- Develop and optimize machine process conditions for mixing /blending, plastisol coating, roto gravure printing and embossing, tooling of synthetic leather.
- Work closely with quality, production and product development groups to ensure product defects are minimized.
- Participate in cross functional teams to develop control plans, FMEA's and process specifications and root cause problem solving.
- Develop and implement continuous improvement plan for all products and processes.
- Develop and implement cost reduction plan for all products and processes.
- Create and modify written area work instructions for all process steps.
- As directed, develop specifications for purchasing new or modifying existing manufacturing equipment
- The above is not intended to be an all inclusive list of responsibilities. Other activities may be assigned as required by management

监督责任

Supervisory Responsibilities:

No

学历及技能要求

Knowledge and Skill Requirements:

- Bachelors degree in Engineering or related discipline or equivalent work experience
- Knowledge of processes and materials used in the manufacture of synthetic leather intended

HR Specialist	2012-5-1	1	HR Manager	2012-5-1		HR	5 Years
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Monitor	Rev. Date	Rev. No.	Authorizer	Auth. Date	Expiration	Filing Location	Retention
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for automotive end use applications.

- Ability to travel
- Proficient in the English language, both written and verbal skills
- A minimum of 3 years' experience in a manufacturing environment.
- Experience in roto gravure printing and process improvement of printing processes.
- Color matching knowledge and skills.
- Experience in plastisol coating process an asset.
- Computer proficiency including MS Word, Excel, and AutoCAD
- Experience with TS16949 automotive quality standard
- Working knowledge of statistics

EHS 责任

EHS Supervisory Responsibilities:

- Follow all CGT EHS policies and requirements
- Follow the local law and regulations
- Be trained, suggest ideas or improvement on EHS

工作环境

Work Environment:

Office & Workshop

岗位持有者签字
Signature of Job Holder

日期
Date

主管签字
Signature of Supervisor

日期
Date